

FORBES ROAD CAREER & TECHNOLOGY CENTER

2013 – 2014 BUDGET SUMMARY

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412-373-8100

2013 – 2014 BUDGET SYNOPSIS

Combined General Fund Budget Increase \$202,677 or 3.12%

Operating Budget Increase	\$202,677 or 3.25%
Administrative Budget Increase	\$ 0 or 0.00%

BUDGET IMPACT ON THE MEMBER DISTRICTS

Based on an estimated Average Daily Membership of 750 students, the 2013-2014 Forbes Road CTC net cost per student is projected to be \$6,278.

Each member districts' 2013-2014 Operating Budget share can be budgeted at the expected Average Daily Membership multiplied by \$6,278.

Each member districts' 2013-2014 Administrative Budget share is as follows:

Allegheny Valley	-	\$ 17,174.76
East Allegheny	-	\$ 14,153.04
Gateway	-	\$ 61,131.79
Highlands	-	\$ 20,661.36
Penn Hills	-	\$ 36,906.36
Plum	-	\$ 33,729.67
Riverview	-	\$ 13,042.48
Wilkinsburg	-	\$ 10,356.50
Woodland Hills	-	\$ 51,111.04

GENERAL FUND BUDGET

The 2013-2014 Combined Operating & Administrative (General Fund) Budget totals \$6,697,361 which represents an increase of \$202,677 or 3.12% over last year. Unexpended funds are returned to the member districts at the end of each year, and no fund balance is kept available as reserve for future year increases in expenditures.

OPERATING BUDGET

The Operating Budget totals \$6,439,094 which represents an increase of \$202,677, or 3.25%. This Operating Budget provides for instructional services, support services and physical plant operation based on the projected enrollment of 750 students.

EXPENDITURES

Salary increases for 2013-2014 consists of the following:

Administrative Director	2.75%
Assistant Director/Voc Ed Supervisor	2.75%
Principal	2.75%
Business Manager	2.75%
Professional Instructional Employees	\$ 2,500 (32 Professionals)
Building/Grounds Coordinator	2.25%
Technology Coordinator	2.25%
Maintenance/Custodial Staff	1.75% (1.5 Maintenance/4.5 Custodians)
Secretarial Staff	\$ 840 (5.5 Secretaries)

There are several staffing changes included in this budget. The Center is aware of the retirement of three Professional Instructional staff members at the end of the 2013/2014 School Year. Those retirements include the Machine Tool Technology Instructor, the Advanced Program/Placement Coordinator and the Student Resource Management Coordinator. In addition, the Center has budgeted for the potential retirement of the Administrative Director, a Secretarial Support Staff and a Custodian. The Center anticipates hiring an Academic Coach, which will be funding via Perkins. The Academic Coach will provide push-in services to the technical programs and remediation to increase the Keystone Exams scores. Due to the increased interest and enrollment in the Landscape Design Program, the program instructor will become a full-time employee. There is always a possibility of Professional Instructional staff furloughs and closure of programs in the upcoming year due to decrease in program enrollment. However, the Administration will not be able to make the final decision on these furloughs or program closures until the final student enrollments and applications are made available to the Center.

FIXED COST INCREASES(DECREASES)

Of the \$202,677 increase in the Operating Budget, major fixed costs increases(decreases) are as follows:

<u>Description</u>	<u>Increase(Decrease)</u>
Contractual Salaries *	\$ 93,277
Health Insurance **	\$ 5,920
Retirement (Gross) ***	\$ 144,707
Supplies/Equipment	(\$ 41,701)
Total	<u>\$ 202,203</u>

- * - The contractual salary increases include (32) Teachers, (4) Administrators, (2) Coordinators, (5.5) Secretary/Clerical employees and (6) Custodial / Maintenance employees.
- ** - The health insurance rates are budgeted at an increase of 7% for the PPO Plan and an increase of 5% for the HMO Plan. The dental and vision insurance rates are budgeted at an increase of 0%.
- *** - The PSERS Employer Retirement Fund Contributions is shown using the gross contribution rate of 16.93%. Half of that amount is reimbursed to Forbes from the Commonwealth of PA and is included as Revenue under account# 7820.

REVENUES

According to the 2013-2014 Governor's Executive Budget, Career and Technical Education is expected to be flat funded. However, due to the slight increase in enrollment during the 2011-2012 and 2012-2013 school years, the Center is anticipates receiving a slight increase in the amount of funding through the Vocational Education Subsidy.

To date, the final funding distribution for the Carl D. Perkins Grant has not yet been distributed. Due to the unknown outcome of the sequestration, the Center has received communication from the PDE's Bureau of Career and Technical Education to budget for a 5% reduction in funding. The final distribution amount for 2012-2013 was \$452,854; the 2013-2014 budget amount has been adjusted for the 5% reduction.

For 2013-2014, the Center will apply for the PDE/Career & Technical Education Equipment Grant. The purpose of the Equipment Grant is to advance the technical proficiency goal by allowing for the purchase of up-to-date instructional equipment. This is a competitive grant which focuses on industry relevance and requires a dollar-for-dollar local match of funds.

During the 2013-2014 year, the Administration and Professional Instructional Employees will continue to strive to acquire additional state and local grants. In the past, the Center has been successful in achieving local grants through Great Idea, Organ Donor, Farm-to-School and Safe Schools Grants.

ADMINISTRATIVE BUDGET

The Administrative Budget totals \$258,267, which represents a no increase/decrease over the previous year.

An allocation of \$104,310 has been appropriated in the line item "Transfer to Capital Reserve" to be used to fund the future replacement of the roof on Building Two. The current roof on Building Two will need to be replaced in approximately five to seven years. Reserving this money now will help to alleviate the need to seek bank or other funding at the time of replacement.

The Administrative Budget provides for Site Improvements of \$94,920. Some of the projects in the Site Improvement include asphalt paving and repair, upgrades to the security system/cameras, upgrades to the School Office (Building Two), replacement doors for Diesel Technology and Warehouse Management, fire hydrant maintenance, snow and grass equipment, and general facilities maintenance.

The Administrative Budget also includes costs such as Board Secretary Compensation, legal fees, school board legal liability insurance, advertising, institutional memberships and school board expenses. The Administrative Budget is allocated yearly based on the real estate assessed valuation of each of the nine member districts.

FORBES ROAD CAREER & TECHNOLOGY CENTER

YEAR – TO – YEAR BUDGET COMPARISONS

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OPERATING BUDGET SUMMARY

	2012-2013 ADOPTED	2013-2014 PROPOSED
Revenues		
6000 Local	\$ 4,808,743	\$ 5,003,428
7000 State	892,141	1,005,455
8000 Federal	535,533	430,211
Total Revenues	\$ 6,236,417	\$ 6,439,094
Expenses		
1000 Instructional	\$ 3,393,404	\$ 3,397,578
2000 Support Services	2,555,475	2,753,394
3000 Non-Instructional	8,538	9,122
5000 Other Financing Uses	279,000	279,000
Total Expenses	\$ 6,236,417	\$ 6,439,094
Total Increase(Decrease)	\$ (36,300)	\$ 202,677
Percent Increase(Decrease)	(0.58%)	3.25%

ADMINISTRATIVE BUDGET SUMMARY

Breakdown by District

	2012-2013 ADOPTED	2013-2014 PROPOSED	Variance
Allegheny Valley	\$ 16,141.69	\$ 17,174.76	\$ 1,033.07
East Allegheny	14,772.87	14,153.04	(619.83)
Gateway	61,235.10	61,131.79	(103.31)
Highlands	20,997.11	20,661.36	(335.75)
Penn Hills	41,038.63	36,906.36	(4,132.27)
Plum	34,323.68	33,729.67	(594.01)
Riverview	12,500.12	13,042.48	542.36
Wilkinsburg	10,201.55	10,356.50	154.95
Woodland Hills	47,056.25	51,111.04	4,054.79
Total Expenditures	\$ 258,267.00	\$ 258,267.00	\$ 0.00

REVENUE BREAKDOWN

Revenue from Local Sources

	2012-2013 ADOPTED	2013-2014 PROPOSED	Variance
Earnings from Investments	\$ 20,000	\$ 20,000	\$ 0
Rentals	3,000	5,000	2,000
Receipts from Member Districts	4,615,743	4,808,428	192,685
Receipts from Other Districts	150,000	150,000	0
Miscellaneous	20,000	20,000	0
Total Revenue – Local	\$ 4,808,743	\$ 5,003,428	\$ 194,685

Revenue from State Sources

	2012-2013 ADOPTED	2013-2014 PROPOSED	Variance
Vocational Ed Subsidy	\$ 589,659	\$ 630,935	\$ 41,276
Social Security	117,147	119,181	2,034
Retirement	185,335	255,339	70,004
Total Revenue – Local	\$ 892,141	\$ 1,005,455	\$ 113,314

Revenue from Federal Sources

	2012-2013 ADOPTED	2013-2014 PROPOSED	Variance
Vocational Ed – Perkins	\$ 535,533	\$ 430,211	\$(105,322)
Total Revenue – Local	\$ 535,533	\$ 430,211	\$(105,322)

EXPENDITURE BREAKDOWN

Expenses by Function

	2012-2013 ADOPTED	2013-2014 PROPOSED	Variance
1100 Regular Instr. Programs	\$ 333,543	\$ 332,577	\$ (966)
1200 Special Programs	397,386	343,391	(53,995)
1300 Vocational Education	2,662,475	2,652,554	(9,921)
1400 Other Instructional Programs	0	69,056	69,056
2100 Support Svc – Pupil	337,882	347,932	10,050
2200 Support Svc – Instructional	44,000	19,000	(25,000)
2300 Support Svc – Administration	572,699	735,088	162,389
2400 Support Svc – Health	3,775	3,888	113
2500 Support Svc – Business	235,416	249,800	14,384
2600 Operation of Plan	1,162,660	1,188,300	25,640
2800 Support Svc – Central	199,043	209,386	10,343
3200 Student Activities	8,538	9,122	584
5100 Other Financing Uses	150,000	150,000	0
5200 Fund Transfers	29,000	29,000	0
5900 Budgetary Reserves	100,000	100,000	0
Total Expenditures	\$ 6,236,417	\$ 6,439,094	\$ 202,677

Expenses by Object

	2012-2013 ADOPTED	2013-2014 PROPOSED	Variance
100 Salaries	\$ 3,010,561	\$ 3,103,838	\$ 93,277
200 Benefits	1,574,309	1,738,129	163,820
300 Professional Services	96,991	97,824	833
400 Purchased Property Services	147,503	140,033	(7,470)
500 Other Purchased Services	169,183	162,420	(6,763)
600 Supplies/Software	737,404	770,290	32,886
700 Equipment	209,374	134,787	(74,587)
800 Other Objects	262,092	262,773	681
900 Other Uses	29,000	29,000	0
Total Revenue – Local	\$ 6,236,417	\$ 6,439,094	\$ 202,677

**5-YEAR COMPARISON
COMBINED GENERAL FUND BUDGET INCREASES (DECREASES)
2009-2010 TO 2013-2014**

DESCRIPTION	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Total General Fund Expenditures	\$ 6,536,145	\$ 6,679,204	\$ 6,530,984	\$ 6,494,684	\$ 6,697,361
% Increase (Decrease)	2.69%	2.19%	(2.22%)	(0.56%)	3.12%
\$ Increase (Decrease)	\$ 171,155	\$ 143,059	\$ (148,220)	\$ (36,300)	\$ 202,677

**5-YEAR COMPARISON
OPERATING & ADMINISTRATIVE BUDGET INCREASE (DECREASES)
2009-2010 TO 2013-2014**

DESCRIPTION	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Operating Expenditures	\$ 6,249,428	\$ 6,392,487	\$ 6,272,717	\$ 6,236,417	\$ 6,439,094
% Increase (Decrease)	2.82%	2.29%	(1.87%)	(0.58%)	3.25%
\$ Increase (Decrease)	\$ 171,155	\$ 143,059	\$ (119,770)	\$ (36,300)	\$ 202,677
Administrative Expenditures	\$ 286,717	\$ 286,717	\$ 258,267	\$ 258,267	\$ 258,267
% Increase (Decrease)	0.00%	0.00%	(9.92%)	0.00%	0.00%
\$ Increase (Decrease)	\$ 0	\$ 0	\$ (28,450)	\$ 0	\$ 0

2013 - 2014 BUDGETED COST PER STUDENT

Proposed Operating Budget	\$ 6,439,094
Less: Other Revenue	\$ 1,200,455
Less: Perkins Allocation	\$ 430,211
Operating Budget Less Revenues	\$ 4,808,428
Less: Contingency Funds	\$ 100,000
Net District Funded Operating Budget	\$ 4,708,428

ENROLLMENT	COST PER STUDENT
850	\$5,539
800	\$5,886
750	\$6,278
700	\$6,726
650	\$7,244

The 2013-2014 Budget was prepared with an estimated enrollment of 750 students. Based on 750 students, the cost per student would be \$6,278. However, the cost per student will change if the total student enrollment either increases or decreases (as shown in the above chart). The Administration will continue to generate new recruitment ideas to increase the student enrollment, which will in turn decrease the cost per student.